

EPPING FOREST DISTRICT COUNCIL COMMITTEE MINUTES

Committee: Housing Appeals and Review Panel **Date:** Thursday, 6 September 2012

Place: Committee Room 1, Civic Offices, High Street, Epping **Time:** 3.00 - 3.35 pm

Members Present: Councillors A Mitchell MBE (Chairman), B Rolfe (Vice-Chairman), Mrs R Gadsby, Ms J Hart and P Spencer

Other Councillors:

Apologies: Councillor Mrs J H Whitehouse

Officers Present: A Hall (Director of Housing), G Lunnun (Assistant Director (Democratic Services)) and J Hunt (Assistant Housing Options Manager (Homelessness))

12. MINUTES

RESOLVED:

That the minutes of the meeting of the Panel held on 2 August 2012 be taken as read and signed by the Chairman as a correct record.

13. SUBSTITUTE MEMBERS

It was noted that Councillor P Spencer was substituting for Councillor Mrs J H Whitehouse.

14. DECLARATIONS OF INTEREST

There were no declarations of interest by members of the Panel under this item.

15. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the item of business set out below as it would involve the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Act indicated and the exemption is considered to outweigh the potential public interest in disclosing the information.

Agenda Item No	Subject	Exempt Information Paragraph Number
6	Application No 3/2012	1

16. APPLICATION NO. 3/2012

The Panel was advised that Councillor D Stallan who was due to support the applicant at this meeting had been unavoidably delayed at work and would not be in attendance for at least half an hour. Two members of the Panel advised that they had other scheduled commitments after the Panel meeting and that a delay of at least half an hour would result in them being unable to fulfil those other commitments.

The parties were invited into the meeting and the applicant was asked whether she wished to proceed with the review of her application in the absence of Councillor Stallan or whether she would prefer consideration of the matter to be deferred until another day when Councillor Stallan could be in attendance, accepting that the review would not be carried out within the 56 day statutory period.

The applicant indicated that whilst she would be happy to answer questions at this meeting she did not feel confident about presenting her own case and she asked the Panel to defer consideration of the matter to another day.

The Assistant Housing Options Manager (Homelessness) advised that he had no objection to deferment of the review.

RESOLVED:

That, taking account of the views of the applicant and the Assistant Housing Options Manager (Homelessness), consideration of the application for a review be deferred to enable the applicant to present her best possible case.

CHAIRMAN